



1st Payroll System



1st Payroll, and its associated personnel system **1st Person**, are the first fully integrated Payroll and Personnel systems written specifically for Channel Islands requirements. **1st Payroll** is fully multi-company and multi-island (handling Guernsey & Jersey payroll requirements - as well as 'overseas' staff).

1st Payroll has been produced as a result of 15 years experience with Channel Islands' payroll systems and incorporates many new and unique features.

Multi-company & Multi-Island

- Guernsey
- Jersey
- Weekly
- Monthly
- Fortnightly
- 4 Weekly

Choice of Payslip Type

- Laser
- Security Laser
- Wage Envelope

Multiple Methods of Payments

Allows for payment via
Cash with Notes & Coinage report
Cheque
Autopay, Mittel, Telepay

Creates Import files for

- Bacs
- Hexagon
- Barclays Business Line
- NatWest Bank Line
- Auto Pay
- NatWest Payaway
- RBSI Eq System
- Lloyds Link
- Royline

Fully Interactive

Entry and validation of data

Table Linked validation
on many fields with popup
list of valid entries

Table	EI	Value	Value2	Description
				Line1
NATN	FREN	0	0	French
NATN	GUER	0	0	Guernsey
NATN	JERS	0	0	Jersey
NOTE	MED	0	0	Medical Notes
NOTE	PERS	0	0	Personal Details
NOTE	WISH	0	0	Expression of Wishes
POST	ACL	0	0	Accounts Clerk
POST	ADM	0	0	Administrator
POST	AM	0	0	Assistant Manager

Guernsey & Jersey statutory requirements

Guernsey

- Income Tax
- Social Security
- Right to Work

Jersey

- ITIS (Income Tax Instalment System)
- Social Security
- Law of Undertakings

Immediate calculation of pay
 Allowing one-off payslips to be produced for leavers etc.

User Defined Flexible Allowance/Deduction definitions

Code	Description	Type	A/D	S
CARA	Car Allowance	V	A	
CLOF	Clothes Allowance	U	A	
COMM	Commission	V	A	
HPAY	Holiday Pay	H	A	
MEAL	Meal Allowance	V	A	
O1	OVERTIME X 1.5	H	A	
O2	OVERTIME X 2	H	A	
OFF	Office Reimbursement	V	A	
PENE	pension Con	V	D	
PPEN	Personal Pension Plan	V	A	
PURC	Staff Purchases	V	D	
REEX	Refund Expenses	V	A	
SDAY	Sick Days	U	A	
SQ	Sick Cq	V	A	

Pay Make Up

Employee 004019 Lastic, Lucy

Pay Period W 4 29/04/2005

Wage / Salary 350.00

Hourly Rate 8.75

SocSec ER 27.01

Pension ER 0.00

Nett Pay 266.01

Holidays This Period 0

Status This Run

Code	Description	A/D	F/T	Value	Hours	Dept
+BAS	Basic Pay	A	S	350.00	40.00	
O1	OVERTIME X 1.5	A	T	65.63	5.00	
+TAX	Income Tax	D	S	124.69	0.00	
+HNS	Social Insurance	D	S	24.93	0.00	

Buttons: Insert, Change, Delete

Pay History for (Lastic, Lucy)

Pay Date	SS	Tax	Gross	Nett	Employee Tax	Soc Sec	Pension	Employer Soc Sec	Pension
P 4/02/2005	2	0	589.20	322.89	176.76	35.34	0.00	38.29	0.00
P 11/02/2005	2	0	284.55	127.88	85.37	17.09	0.00	18.51	0.00
P 18/02/2005	2	0	375.00	185.78	112.50	22.51	0.00	24.38	0.00
P 25/02/2005	2	0	375.00	185.78	112.50	22.51	0.00	24.37	0.00
P 4/03/2005	3	0	350.00	224.00	105.00	21.00	0.00	22.75	0.00
P 11/03/2005	3	0	350.00	224.00	105.00	21.00	0.00	22.75	0.00
P 18/03/2005	3	0	350.00	224.00	105.00	21.00	0.00	22.75	0.00
P 25/03/2005	3	0	350.00	224.00	105.00	21.00	0.00	22.75	0.00
P 1/04/2005	4	0	350.00	224.00	105.00	21.00	0.00	22.75	0.00
P 8/04/2005	4	0	350.00	224.00	105.00	21.00	0.00	22.75	0.00
P 15/04/2005	4	0	350.00	224.00	105.00	21.00	0.00	22.75	0.00
P 22/04/2005	4	0	350.00	224.00	105.00	21.00	0.00	22.75	0.00
R / / /	4	0	350.00	224.00	105.00	21.00	0.00	22.75	0.00

Buttons: Print History, Close

And Breakdown

Update Pay History (Lastic, Lucy)

Employee Number 4019

Type: P

Pay Date 22/04/2005

SS Period 4

SS Type B

IT Period 0 0

Holiday days 0

Income Tax Tax Coding 30

Direction Notice (Guernsey Only) Tax Direction Value 0.00 Expires

Gross Pay 350.00

Taxable Pay 350.00

Pensionable Pay 350.00

SS'able Pay 350.00

Basic Pay 350.00

Overtime 0.00

Other Allowances 0.00

Social Sec EE 21.00 ER 22.75

Pension EE 0.00 ER 0.00

Tax Deducted 105.00

Other Deductions 0.00

Nett Pay 224.00

Buttons: OK, Cancel, Help

Other Features Include

- Department Costing
- Timesheet report of entered data
- Custom Report Generator
- Import / Export Module

For further details or to arrange a demonstration contact:-

Gerardine Swan
Telephone 01481 233377
Facsimile 01481 235305
E-mail gerardine@swansoft.co.gg

